



9 December 2004

Dear Members,

**1st Annual General Meeting and Fellowship Dinner**

**Nomination for SSS(HK) Officers 2005**

**Six Sigma Society of Hong Kong has established for nearly one year. In the past twelve months, the Society organised series of activities for its members and contributed significantly in the promotion and the cultivation of the Six Sigma Methodology for the local industry.**

Time has come for us to report our activities and plan for the future in the forthcoming Annual General Meeting. This year we also decided to organise the AGM together with the first Annual Dinner at the same evening. According to the Constitution, in the meantime, you may nominate yourself or a fellow member for any of these vacant offices:

1. Honorary Secretary

You are therefore cordially invited to attend the First Annual General Meeting and Fellowship Dinner to be held at:

Time : 6:30 p.m. (AGM), Fellowship Dinner started at 7:30pm  
Date : Friday 28<sup>th</sup> January, 2005  
Venue : The High Table Restaurant  
15/F, Li Ka Shing Tower, The Hong Kong Polytechnic University,  
Hung Hom, Kowloon.

We encourage you to participate actively in this process so that our Society can grow from strength to strength. Please use the enclosed form to submit your nomination. Nomination must reach the Society by fax to 27888017 **on or before 28<sup>th</sup> December 2004**. Besides, please also fill in the enclosed registration form should you decided to attend the AGM and/or Fellowship Dinner.

If you have any questions, please do not hesitate to contact us at 2788-8228, or e-mail mericky@cityu.edu.hk.

Yours sincerely

Simon Lee  
Chairman of AGM and fellowship Dinner Committee

Encl.